

VANGUARD BUSINESS EDUCATION

Qualification Pathway Assessment

Find the right business or leadership qualification for where you are now.

This short assessment helps you identify which nationally recognised qualification best matches your current role, experience and goals. Tick every statement that applies to you, add up your ticks, then enter your details to reveal your recommended pathway. It takes about five minutes.

How this works

Tick each statement that is true for you today. One tick equals one point.

Click each box to tick it. Count your ticks, then complete your details below to read your result.

Section 1 -- Your current situation

- I am currently employed in a workplace
- I have worked in my industry for more than two years
- I hold a role with some responsibility beyond my own tasks
- I have a defined set of duties I carry out each week

Section 2 -- Your capability

- I am confident using everyday workplace technology and systems
- I plan and organise my own work without close supervision
- I communicate clearly with colleagues, customers or suppliers
- I help solve problems that come up in my team or workplace
- I take responsibility for the quality of my work

Section 3 -- Your responsibilities

- I supervise, guide or train other employees
- I make decisions that affect how work gets done
- I manage workplace priorities for other people
- I am accountable for outcomes beyond my own role

Section 4 -- Your goals

- I want a nationally recognised qualification to back my experience
- I want to move into a leadership or management role
- I want to take on greater workplace responsibility
- I am ready to start studying within the next few months
- I would consider recognition of my existing skills and experience

Your total score

Number of boxes ticked: _____

Your results

Find the band that matches your score and read your recommended pathway.

0-5 points -- Foundation Stage

What this means

You are building your workplace footing. You have real experience to draw on, and a qualification at this level will formalise the skills you already use day to day while giving you a recognised credential to build from.

Recommended next step

Start with a Certificate III to confirm your core business skills and create a platform for further study.

Recommended qualification

Certificate III in Business

6-10 points -- Developing Capability

What this means

You take responsibility for your own work and contribute beyond your basic duties. A Certificate IV will stretch you into more independent, accountable work and prepare you for early leadership.

Recommended next step

Move up to a Certificate IV to deepen your skills and signal readiness for greater responsibility.

Recommended qualification

Certificate IV in Business or Certificate IV in Leadership and Management

11-15 points -- Qualification Ready

What this means

You already lead, guide or coordinate others and you make decisions that shape how work happens. A Diploma matches the level you are operating at and gives you the management knowledge to do it with more confidence.

Recommended next step

Enrol in a Diploma to formalise the leadership and management work you are already doing.

Recommended qualification

Diploma of Business or Diploma of Leadership and Management

16+ points -- Advanced Development Pathway

What this means

You carry broad accountability and lead others toward outcomes. A Diploma of Leadership and Management recognises this and equips you to lead teams, manage operations and progress into senior roles.

Recommended next step

Choose a Diploma of Leadership and Management, and ask our team whether recognition of prior learning can shorten your path.

Recommended qualification

Diploma of Leadership and Management

Speak with our team

Whatever your result, our team will talk you through your options and help you choose with confidence. Every qualification is delivered 100% online with no entry requirements, and our on-site assistant SmartCoach™ is available the moment you enrol. Ask us about recognition of prior learning too.

Explore qualifications: <https://vanguardbusinesseducation.edu.au/business-qualifications/>

Talk to us: <https://vanguardbusinesseducation.edu.au/contact-us/>