

# VANGUARD BUSINESS EDUCATION

## RPL Eligibility Assessment

*See whether your experience could count toward a qualification through recognition of prior learning.*

Recognition of prior learning (RPL) lets you use your existing skills, experience and workplace evidence toward a nationally recognised qualification, rather than starting from scratch. This assessment gives you a quick read on how strong your RPL case is likely to be. Tick every statement that applies, then enter your details to reveal your result. It takes under five minutes.

### How this works

Tick each statement that is true for you. One tick equals one point.

Click each box to tick it. Count your ticks, then complete your details below to read your result.

### Section 1 -- Your experience

- I have worked in a relevant role for more than three years
- I have worked in a relevant role for more than five years
- I currently perform the duties covered by the qualification I am interested in
- I have held responsibility for tasks at the level of the qualification

### Section 2 -- Your evidence

- I can supply examples of work I have produced in my role
- I have position descriptions, contracts or payslips that show my duties
- I can ask a manager or supervisor to confirm my work
- I have completed workplace training, short courses or tickets
- I keep records, reports or documents I have created at work

### Section 3 -- Your readiness

- I would rather be assessed on experience than sit through full study
- I can gather my evidence within a few weeks
- I am comfortable discussing my work with an assessor
- I want a qualification that reflects skills I already have
- I am ready to begin the RPL process now

### Your total score

Number of boxes ticked: \_\_\_\_\_

## Your results

Find the band that matches your score and read your recommended pathway.

### 0-4 points -- Early Evidence Stage

**What this means**

RPL may be possible later, but your evidence is still building. You will likely get more value from a study pathway now, with the option to claim recognition for the parts you already know.

**Recommended next step**

Speak with our team about a blended pathway that recognises what you can evidence and teaches the rest.

**Recommended qualification**

Certificate III or Certificate IV in Business, with partial recognition where it applies

### 5-9 points -- Partial RPL Candidate

**What this means**

You have solid experience and some evidence. A portion of your qualification could be recognised, with targeted study filling the gaps. This shortens your path without skipping anything you have not yet covered.

**Recommended next step**

Book a conversation to map your evidence against the units and identify what can be recognised.

**Recommended qualification**

Certificate IV or Diploma, delivered as a mix of RPL and study

### 10-15 points -- Strong RPL Candidate

**What this means**

Your experience, evidence and readiness line up well. A full or near-full RPL assessment is realistic, which means you could gain your qualification largely on the strength of work you have already done.

**Recommended next step**

Start an RPL assessment with our team and bring the evidence you have flagged in this checklist.

**Recommended qualification**

Certificate IV or Diploma of Leadership and Management through recognition of prior learning

### Speak with our team

Whatever your result, our team will talk you through your options and help you choose with confidence. Every qualification is delivered 100% online with no entry requirements, and our on-site assistant SmartCoach™ is available the moment you enrol. Ask us about recognition of prior learning too.

Explore qualifications: <https://vanguardbusinesseducation.edu.au/business-qualifications/>  
Talk to us: <https://vanguardbusinesseducation.edu.au/contact-us/>